

## CALL FOR APPLICATIONS – SEARCH FOR EXPERTS

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**Action title :** Developing a National Health Insurance (NHI) Scheme

**Action code and partner country :** 2017-18 SAINT LUCIA

**Partner Institution:** Ministry of Health and Wellness (MoHW)

**Activity 2** – Training of MoHW staff on policy design and roadmap for health reform

- Place of operation: Saint-Lucia (Caribbean)

- Implementation date: **July 2 to 13, 2018**

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**Application deadline : 20/06/2018**

Partnership led by:

## ABOUT SOCIEUX+

The European Union (EU) promotes and maintains dialogue on social protection and inclusive employment policies with an increasing number of partner countries. This effort has been confirmed in the European Commission (EC) Communication COM (2016) 740 final - "Proposal for a new European Consensus on Development Our World, our Dignity, our Future". A significant number of cooperation activities in different countries related to these fields are funded by geographic or thematic instruments. However, a gap had been observed in the EU cooperation with third countries with regard to providing support to short-term measures and peer-to-peer cooperation to promote the development of social protection.

SOCIEUX+ - EU Expert Facility on Employment, Labour and Social Protection – (hereafter: "the Facility" or "SOCIEUX+") is a technical assistance facility set-up and co-funded by the EU (through the EC's Directorate for Development and Cooperation - EuropeAid), France, Spain and Belgium and implemented by a partnership composed of four partners: Expertise France, leader of the implementation Partnership (hereafter: "the Partnership"), the Fundación Internacional y para Iberoamérica de Administración y Políticas Públicas (FIIAPP), Belgian International Cooperation on Social Protection (BELINCOSOC) and Belgium Technical Cooperation (BTC).

The general objective of the facility is to expand and improve access to better employment opportunities and inclusive social protection systems in partner countries.

The specific objective is to enhance the capacities of partner countries to better design, manage and monitor inclusive, effective, and sustainable employment strategies and social protection systems through peer-to-peer short-term technical assistance and knowledge development.

SOCIEUX+ supports the efforts of Partner Countries (PCs) of the EU in the reform, development and extension of their social protection systems and the strengthening of labour & employment policies. The Facility aims at enhancing the capacities of partner countries to better design, manage and monitor inclusive, effective, and sustainable employment strategies and social protection systems through peer-to-peer short-term technical assistance and knowledge development. SOCIEUX+:

- Recognises the impact of social protection and employment in reducing poverty and vulnerability;
- Supports the efforts of partner governments in promoting inclusive and sustainable social protection and employment systems;
- Complements the efforts made through other European Union initiatives.

SOCIEUX+ makes European expertise quickly available with minimal transaction costs for partner institutions. It draws on the expertise of public or mandated bodies, non-governmental organisations, and relevant civil-society organisations of EU Member States and international specialised organisations. It can also support South-South and triangular cooperation through the mobilisation of practitioners from partner countries. SOCIEUX+ is operational since September 2016.

The Facility is an expansion of SOCIEUX - Social Protection European Union Expertise in Development Cooperation -, which was established in 2013 and progressively incorporated.

## 1. ACTION DESCRIPTION

The MoHW is the principal regulator, provider and financier of the health system, with a primary responsibility for the delivery of public health services, primary level preventive and curative care, and secondary care. The MoHW also leads on health policy development either enshrined as legislation or as policies for the implementation of specific health services. Through legislative acts, the MoHW functions as the primary regulator of the health sector, a function carried out through specific bodies (the Public Health Board, the General Nursing Council, the Medical Council, the Medical Board, and the Pharmacy Council).

As the reform agenda advances, the role of the Ministry's Corporate Planning Unit will expand as it takes on new responsibilities to include: health sector monitoring and evaluation; quality assurance; and human resources planning.

The 1<sup>st</sup> activity, implemented in February 2018, helped outline the current scenario relevant to the formulation of a NHI, and putting forward adequate policy options. Public health components and major challenges have been assessed. Financial elements have been taken into account in view to design a sustainable, adequate health financing policy. Based on the above, the experts, in tight relation with the MoHW and other relevant stakeholders, have outlined a few policy options for health financing in Saint Lucia, which can be the base for a strategic decision by the Island's authorities, and successive policy-making.

Activity 2 shall mainly consist in a training targeting relevant MoHW and Government staff aiming to provide knowledge and concrete tools for engaging in policy development in the field of public health. MoHW shall collaborate with experts/trainers in the identification of the relevant staff to involve in training; personnel/officials of other relevant national stakeholders, wherever relevant, may be also invited to take part to the training sessions. Training shall be highly participatory and result in a process of learning and enhanced capacity of national key staff on the issue of policy development in the area of health. The objective is to empower MoHW to engage in a process of dialogue, analysis and policy formulation of a health financing policy.

That said, in the framework of the first activity, SOCIEUX-mobilised experts outlined a few policy options that are suitable for the introduction of NHI in Saint Lucia given the characteristic of the Country and its population. Based on the scenarios put forward by the experts, the Government of Saint Lucia may be in a position to elect the most suitable policy option for the introduction of NHI. In the case that the Government/MoHW of Saint Lucia has already retained a policy option to be implemented, activity 2 may help to define a functional roadmap specifying steps and responsibilities to be deployed in view of materializing the given policy option for NHI. The definition of the roadmap shall be undertaken in the extended framework of the training seminar (second week). Moreover, experts may support the Partner to develop a new request to SOCIEUX+ in view of mobilizing further expertise for accompanying the reform process in the framework of a new Action.

### 1.1 General Objective

To enable access to care that is equitable, appropriate and geared towards healthy living, recovery and/or rehabilitation to ensure increased productive activity and quality of life.

### 1.2 Specific Objectives

To facilitate knowledge dissemination among national stakeholders, with respect to the development of a health policy that would constitute the base for the deployment of a National Health Insurance (NHI) scheme.

### 1.3 Expected Results

- The draft of a NHI Policy is initiated.
- Relevant MoHW officers have acquired policy development skills in view of developing a NHI scheme.
- Best practices and relevant models on the development of a NHI scheme are made available to the Partner.

## 2. EXPERT MISSION

### **Number of mobilized experts and workload**

*2 experts will be mobilized*

*Each expert will be expected to work 22 days*

### **Tasks**

The minimum tasks expected from the experts shall include:

- Review of relevant documentation (policy papers, legislation, reports of national bodies and DPs, ...) on the health sector in Saint Lucia. Review of relevant documents and deliverables of Activity 1;
- Preliminary contacts with the PI in view of the definition of the TA methodology and agenda (to be validated with SOCIEUX+);
- Taking part in the pre-departure briefing organized by SOCIEUX+;
- Organisation, in connection with the partner, of the material set-up of the training (including participation);
- Preparation and dissemination of training materials (including satisfaction survey);
- If relevant (in the case the Government/MoHW has already adopted a policy option in view to the introduction of NHI), experts shall define the roadmap of the policy process and the needed technical assistance to accompany it, based on the SOCIEUX+ work-plan template.

### **Deliverables**

Intermediary deliverables (to be transmitted to SOCIEUX+ FMT at least three working days ahead of the activity)

- A methodological note (max. 3 pages), detailing the working approach, tools and methods to employed, a risks analysis
- A detailed agenda (max. 2 pages), detailing the meetings and working sessions to be held, persons to meet

Final deliverables (to be transmitted to SOCIEUX+ FMT no later than ten days after the activity's completion):

- D2: A training on policy design for health reform, and its materials (including satisfaction survey). MoHW staff shall be trained on policy design and formulation, in view of the role it will play in the establishment of a NHI scheme. Materials used by trainers are also part of the deliverable. Also a satisfaction survey, conceived by the experts, shall be included.
- D3: A guide proposing international models and best practices in the introduction of a NHI scheme in support to UHC. International success-stories and best-practices presented shall be coherent (in terms of context, or similar challenges) with the Saint Lucian case.
- D4: A roadmap for the implementation of a Government-adopted policy-option for NHI. It consists in a functional roadmap that identifies the technical steps to be deployed in

view to implement the policy option retained by the Government/MoWH in view of the introduction of NHI; the road-map shall also include responsibilities, timing, and needed resources for each step of the policy implementation process. It will be drafted based on the SOCIEUX+ workplan template, in a way to also help defining the technical assistance needed to support the Government/MoHW in the implementation of the retained NHI policy option.

- D5: A new request to be submitted to SOCIEUX+. The request may concern the support to the unfold of a reform process for the introduction on health insurance in Saint Lucia.
- Expert mission report (ExMR) (a joint one or an individual report for each expert).

### **3. EXPERT PROFILE**

#### **Expert n°1: Public Expert in Public Health**

##### Requirements (essential/required):

- Education: university level (Masters or PhD relating to the subject matter are considered as a plus);
- At least 10 years of expertise in public health within an EU public administration (particularly Ministries of Health or mandated bodies);
- Relevant experience in contributing to reforms of the national health system in his/her home Country;
- A previous experience in advising decision-makers on health-related issues;
- Fluent in English, written and oral;
- Acute sense of diplomacy and institutional relations.

##### Additional assets (advantageous in selection):

- A previous experience in delivering short-term technical assistance in international cooperation;
- A previous experience aimed to the dissemination of knowledge (for example as scholar in the academia);
- A previous professional experience in the Caribbean or Small Islands Development States.

## 4. APPLICATION

### 4.1 Document to submit

**Curriculum Vitae** in Europass format – available at:

<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions>

### 4.2 Submission of applications

To apply for this mission, interested experts must create their personal SOCIEUX+ account at <https://pmt.socieux.eu/login/>. Once created, experts shall click on the icon “**Call for Experts,**” and upload their resume.

Alternatively, interested experts may also submit their application by email to [experts@socieux.eu](mailto:experts@socieux.eu) with subject line/reference: **17-18/SLU/2.2/1**

## 5. SELECTION PROCESS

Public civil servants or employees (active or retired) and private individual experts are eligible and preferred for this position. Private consultants may also apply.

Incomplete applications will not be considered. Only short-listed applicants may be contacted. The selection process may include interviews by phone or other communication means.

Contracted public civil servants or employees (active or retired) are entitled to standard fixed allowances of 250 Euro per working day. Fees for private consultants will be negotiated based on the number of years of relevant expertise of the selected applicant.

## 6. DISCLAIMER

The proposed activity and mission is subject to the final review and approval of SOCIEUX+ Quality Assurance Committee. A confirmation of dates of missions and contracting of experts may only be confirmed upon the formal approval.

Short-listed candidates will be contacted and may be required to provide contact of employer or proof of their ability to be directly contracted under their status as civil servant or public employee.