call for applications – search for experts

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| **Action title:**Capacity Building of the East and Central Africa Social Security Association (ECASSA) and its members through training and research  **Action code and partner country**: SOCIEUX+ 2017-05 Tanzania  **Partner Institution**: East and Central Africa Social Security Association (ECASSA)  **Activity 3** – Training module on “Occupational safety and social health insurance”   * Place of operation: Dar es Salaam, Tanzania * Implementation date: **March 26 to 30, 2018**   **Responsible Coordinator**: Gian Luca PORTACOLONE (Social Protection)  **Responsible Technical Expert**: Xavier COYER (Social Protection)  **Publication date**: 14/02/2018  **Application deadline: 14/03/2017** |

# ABOUT SOCIEUX+

The European Union (EU) promotes and maintains dialogue on social protection and inclusive employment policies with an increasing number of partner countries. This effort has been confirmed in the European Commission (EC) Communication COM (2016) 740 final - “Proposal for a new European Consensus on Development Our World, our Dignity, our Future”. A significant number of cooperation activities in different countries related to these fields are funded by geographic or thematic instruments. However, a gap had been observed in the EU cooperation with third countries with regard to providing support to short-term measures and peer-to-peer cooperation to promote the development of social protection.

SOCIEUX+ - EU Expert Facility on Employment, Labour and Social Protection – (hereafter: “the Facility” or “SOCIEUX+”) is a technical assistance facility set-up and co-funded by the EU (through the EC’s Directorate for Development and Cooperation - EuropeAid), France, Spain and Belgium and implemented by a partnership composed of four partners: Expertise France, leader of the implementation Partnership (hereafter: “the Partnership”), the Fundación Internacional y para Iberoamérica de Administración y Políticas Públicas (FIIAPP), Belgian International Cooperation on Social Protection (BELINCOSOC) and Belgium Technical Cooperation (BTC).

The general objective of the facility is to expand and improve access to better employment opportunities and inclusive social protection systems in partner countries.

The specific objective is to enhance the capacities of partner countries to better design, manage and monitor inclusive, effective, and sustainable employment strategies and social protection systems through peer-to-peer short-term technical assistance and knowledge development.

SOCIEUX+ supports the efforts of Partner Countries (PCs) of the EU in the reform, development and extension of their social protection systems and the strengthening of labour & employment policies. The Facility aims at enhancing the capacities of partner countries to better design, manage and monitor inclusive, effective, and sustainable employment strategies and social protection systems through peer-to-peer short-term technical assistance and knowledge development. SOCIEUX+:

* Recognises the impact of social protection and employment in reducing poverty and vulnerability;
* Supports the efforts of partner governments in promoting inclusive and sustainable social protection and employment systems;
* Complements the efforts made through other European Union initiatives.

SOCIEUX+ makes European expertise quickly available with minimal transaction costs for partner institutions. It draws on the expertise of public or mandated bodies, non-governmental organisations, and relevant civil-society organisations of EU Member States and international specialised organisations. It can also support South-South and triangular cooperation through the mobilisation of practitioners from partner countries. SOCIEUX+ is operational since September 2016.

The Facility is an expansion of SOCIEUX - Social Protection European Union Expertise in Development Cooperation -, which was established in 2013 and progressively incorporated.

# ACTION DESCRIPTION

Established in 2007 in Kigali, Rwanda, ECASSA was tasked with facilitating co-operation among member organizations in the promotion and development of social security and related matters in the region.

With its current membership of over 20 social security schemes and still growing, its specific objectives are outlined in its Constitution, as follows:

* providing a forum for dialogue among all social partners on matters of social security,
* conducting research and related studies in social security,
* promoting social security awareness through training in the region,
* fostering transparency, good governance and application of the best practices in the management and administration of social security amongst its members.

ECASSA has member organizations (pension funds, health insurance schemes, workers compensation funds as well as sectoral regulatory bodies) from 7 states (Tanzania, Kenya, Uganda, Rwanda, Burundi, South Sudan, and Zambia). The day to day running of ECASSA is done by the Secretariat currently based in Arusha, Tanzania.

In the framework of its 2017/2018 training plan, ECASSA-ITI (International Training Institute) designs and conducts trainings on selected social security issues for its member organizations. The present training module is entitled: “**Occupational safety and social health insurance**”.

The EU SOCIEUX+ mobilized experts will be trainers for this module which will take place in Dar es Salaam, Tanzania from 26 to 30 March 2018.

The Experts shall not only be competent in the specific social protection theme that is addressed during the training module, but will also have sound pedagogical capacities

Participants to the training module are representatives of ECASSA’s member organizations. The costs linked to the preparation and conduct of the training module (venue, catering, stationary, participation costs, etc.) are entirely held by ECASSA.

## General Objective

To empower ECASSA-ITI to become a centre of excellence, at regional level, for training and capacity-building of social security institutions and practitioners

## Specific Objectives

The ECASSA-ITI strengthens its capacity to design and conduct training in favour of its member organizations.

## Expected Results

* Based on its 2017/18 training plan, ECASSA-ITI designs and conducts trainings on selected social security issues for its member organizations.
* In the framework of the “TRANSFORM” programme (http://www.social-protection.org/gimi/gess/RessourcePDF.action;jsessionid=ubjvlPB4NH7flxQvCRs0algh86VHwl81f4UzkEeZ58gdx\_HWQYVd!-38102260?ressource.ressourceId=54383) social security experts/resources persons of ECASSA member organizations are trained to become trainers on social security issues.

# EXPERT MISSION

### Number of mobilized experts and workload

2 experts will be mobilized

Each expert will be expected to work 13 days

### Tasks

The minimum tasks expected from the experts shall include:

* Preparation and ex-post dissemination of training materials
* Conduct of the training
* Ensuring an active participation of the participants to the training
* Survey on the level of satisfaction of the participants to the training
* Report on the training (expert mission report)

### Deliverables

Intermediary deliverables (to be transmitted to SOCIEUX+ 5 working days ahead of the activity)

* A methodological note (max. 3 pages), detailing the working (training) approach, tools and methods to be employed, a risks analysis
* An agenda of the mission (max. 2 pages), detailing the training agenda (to be prepared in connection with the PI)

Final deliverables (to be transmitted to SOCIEUX+ 10 working days after the activity):

* A compendium of training materials for the module on “Occupational safety and social health insurance”. Materials will include an introduction paper, PPT presentation, role-plays, a list of readings, etc.
* An Experts mission report, including brief notes on the training display.
* The evaluation survey of the training, filled with comments and opinions from participants

# EXPERT PROFILE

**Expert n°1**: **Trainer on Occupational safety and social health insurance**

#### Area of Expertise:

#### Training; Social Protection policies and administration

**Requirements (essential/required):**

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| * *At least 10 years of professional experience in a public social security administration in an EU Member State* * *Extensive experience in training and training of trainers* * *Sound professional experience in occupational safety and social health insurance* * *Outstanding communication skills* * *Fluent command of written and spoken English* * *Institutional sensitivity; a diplomatic attitude to cooperation with technical partners*   **Additional assets (advantageous in selection):**   * *Working experience in Sub-Saharan Africa in the area of social security* |

# Application

## Document to submit

**Curriculum Vitae** in Europass format – available at: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions>

## Submission of applications

Interested experts may submit their application by email **only** to [experts@socieux.eu](mailto:experts@socieux.eu) with subject line/reference: ***17-05/TANZ/03.05/1***

SOCIEUX+ also encourages highly skilled public experts to register in SOCIEUX+ expert database/roster at: <https://pmt.socieux.eu>. Registered experts are only required to submit a simple *Expert Availability Declaration* (available on demand from at raphael.dony@expertisefrance.fr) when applying for collaboration opportunities. Registered experts may also be directly invited to submit their application for future activities corresponding to their profiles. Incomplete applications will not be considered. Only short-listed applicants may be contacted. The selection process may include interviews by phone or other communication means.

# SElection process

Public civil servants or employees (active or retired) and private individual experts are eligible and preferred for this position. Private consultants may also apply.

Contracted public civil servants or employees (active or retired) are entitled to standard fixed allowances of 250 Euro per working day. Fees for private consultants will be negotiated based on the number of years of relevant expertise of the selected applicant.

Interested candidates may download the **Guide for Experts with detailed information on contracting with SOCIEUX+** at www.socieux.eu.

# disclaimer

The proposed activity and mission is subject to the final review and approval of SOCIEUX+ Quality Assurance Committee. A confirmation of dates of missions and contracting of experts may only confirmed upon the formal approval.

Short-listed candidates will be contacted and may be required to provide contact of employer or proof of their ability to be directly contracted under their status as civil servant or public employee.